

**ADAKLU DISTRICT ASSEMBLY (ADA)**  
**INVITATION FOR TENDERS (IFT)**  
**NATIONAL COMPETITIVE TENDERING (NCT)**  
**PROCUREMENT OF GOODS**

1. Adaklu District Assembly intends to apply part of its budgetary allocation to fund eligible payments under contract for the procurement of the under-listed Supply as indicated in the table below;

**Supply of Goods:**

<b>Lot No.</b>	<b>Package No.</b>	<b>Description</b>	<b>Quantity</b>	<b>Source of Funding</b>	<b>Location</b>	<b>Delivery Period</b>
1	VR/ADA/DPAT/GDS/ NCT/11/21	Supply of Medical Equipment	Various	DPAT	Adaklu District	30 Days

2. Interested eligible Tenderers may obtain further information and as well Inspect Tender Document from the office of the **Procurement Unit** of the Assembly. Eligible Tenderers are required to purchase Tender document from **8:30am to 5:00pm** daily starting from **Monday 16<sup>th</sup> August, 2021 to Monday 30<sup>th</sup> August, 2021.**

3. A complete set of tender document in English may be purchased by interested tenderers on the submission of a written to the address below and upon a payment of non-refundable fee of Two **Hundred Ghana Cedis (GH¢ 200).**

4. Tenderers as part of tendering processes shall submit the following documents which were as follows:

- Valid Business Registration Certificate
- Valid GRA Tax Clearance Certificate
- Valid VAT Registration Certificate
- Valid SSNIT Clearance Certificate
- Valid Public Procurement Authority Registration Certificate

5. All Tenders must be accompanied by a **Tender Security** of not less than **2%** of the Tender Price from a **reputable bank or insurance company**. Tender security shall be valid for a period of **Ninety (90) days** after submission of tenders.

6. Completed tenders must be sealed and deposited in the Tender Box located at the address below on or before, **Monday 30<sup>th</sup> August, 2021 at 10.00am** after which the bid will be opened in the presence of tenders or representatives who choose to attend in the **Adaklu District Assembly Hall, Adaklu Waya. All Late Tenders shall be rejected.**

7. Address for correspondence, purchase and submission of tenders:

**THE DISTRICT CHIEF EXECUTIVE**  
**ADAKLU DISTRICT ASSEMBLY**  
**P.O. BOX HP 1483**  
**HO- VOLTA REGION.**  
**Contact Persons: 0207616868, 0246956007.**