

ADAKLU DISTRICT ASSEMBLY

2020 ANNUAL ACTION PLAN

DEVELOPMENT DIMENSION 4: GOVERNANCE, CORRUPTION AND ACCOUNTABILITY

Programme 1: Management and Administration

Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly Time				Indicative Budget					Implementing Agencies		
				1st	2nd	3rd	4th	DACF	IGF	DDF	MP DACF	DONOR	Lead	Collab.	
General Administration	Procure office stationery, materials and equipment	Adaklu-Waya	No. of Office stationery and consumables supplied					20,000.00	15,000.00					Procurement Officer	HoDs
	Support the implementation of the Ghana School Feeding and NaBCO Programme	District Wide	Implementation of GSFP supported					15,000.00						ADA	HoDs
	Support for Self Help/ counterpart funding (Ablornu CHPS etc.)	District Wide	Self Help projects carried out					175,956.60						ADA	Communities
	Convene 4No. General Assembly meetings, EXECO meetings, statutory sub-committees and all other meetings	Adaklu-Waya	Total no. of meetings held					77,000.00	25,000.00					ADA	Assembly Members/ HoDs
	Undertake GPSNP(Construction of 2 no. dams, a cashew nursery and 20 Ha. Cashew Plantation (climate change activities)	Wayra, Anfoe, Sofa, Torda and Have	Ghana Productive Safety Net Project Implemented									889,435.25		ADA	GPSNP Secretariat
	Procure office facilities, supplies, furniture and fixtures	Adaklu-Waya	No. of office furniture and fixtures supplied					45,000.00	10,000.00					Procurement Officer	HoDs
	support the Celebration of National Events and Festivals	District Wide	Celebration of National Anniversaries and Festivals held					45,000.00	10,000.00					ADA	HoDs/ Tas/ CSOs
	Construct 10.No Locakble Stores with ancillary Facilities at Animal Market	Adaklu-Waya	Animal market developed							539,029.95				DWD	Entity Tender Committee
	Support Sub-District structures	All Area Councils (AC)/ Unit Committees	Sub-District Structures supported					70,386.64						ADA	Sub Structures
	Organize 4No. town hall meetings/ public forum with stakeholders	All ACs	No. town hall meetings/ public forum with stakeholders held					40,000.00						ADA	Assembly Members/ ACs TAs

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	Support Traditional Authorities	District Wide	Activities of Traditional Authorities Supported					10,000.00				HR	Traditional Authorities	11
	Support security services and operations	Adaklu-waya	Security services supported					8,092.21				DISEC	Security Services	12
Finance	Train revenue staff on bookkeeping and in revenue mobilization and	Waya	Revenue staff Trained on bookkeeping and in revenue mobilization					7,000.00				HR	Finance Dept	13
	Carry out public education in communities on payment of fees/rates/ taxes	District Wide	Public education in communities on payment of fees/rates/ taxes held					50,000.00				F&A Sub Committee	Finance Dept	14
	Purchase Revenue Software	Waya	Purchase Revenue Software purchased					20,000.00				Procurement Officer	Finance Dept	15
	Procure and Maintain office equipment and accessories (Computers etc.) and Procure 1 No. motorbike for revenue mobilization	Waya	office equipment and accessories maintained and motorbike procured					15,800.00				ADA	Procurement Officer	16
Planning, Budgeting and Coordination	Gazette 2020 fee fixing resolution	Adaklu Waya	2020 fee fixing resolution gazetted					10000				Budget Unit/ Finance Dept	HoDs	17
	Undertake 4. NO monitoring, evaluation and supervision of development projects/programmes	District Wide	Monitoring evaluation and supervision conducted					15,000.00				DPCU	CSOs/TAs	18
	Facilitate the preparation of 2021 Annual Action Plan and Composite Budget	Adaklu-Waya	2021 fee fixing, Annual action plan and composite budget prepared					30,000.00				DPCU/Budget Committee	CSOs	19
Human Resource Management	Digitize Assembly Documents	Assembly Records Unit	Records Unit documented					3,000.00	4,000.00			HR Unit	DPCU	20
	Design and Implement a Client Service Charter for the Assembly	Adaklu-Waya	Improved access to information by the public					12,000.00				HR Unit	HoDs	21

	Build Capacity for Policy Formulation and Coordination (Staff, Assembly & Unit Committee Members etc.)	Adaklu-Waya	capacity of Assembly Members , Management and Staff built for performance and delivery					10,000.00		34,615.38				HR Unit	DPCU
DEVELOPMENT DIMENSION 2: SOCIAL DEVELOPMENT															
Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly				Time	Indicative Budget					Implementing Agencies	
				1st	2nd	3rd	4th		DACF	IGF	DDF	MP DACF	DONOR	Lead	Collab.
OBJECTIVE: Enhance inclusive and equitable access to and participation in education at all levels															
EDUCATION SPORTS AND CULTURE	Support needy but brilliant students/ pupils	District Wide	No. of needy but brilliant students/ pupils supported					70,386.64						GES	ADA
	Supply 575 no. dual and 300 mono desks to schools in the District	15 Selected schools	Desks supplied to selected schools							191,750.00				ADA	GES
	Support the Organization of DEOC Meetings and Support Induction/Orientation Workshops for Newly Trained Teachers posted to the District	The District Assembly Hall	DEOC Meetings supported					800.00	500.00					GES	ADA
	Support the Organization of STMIE Clinics for JHS Pupils	All circuits	STMIE Clinics for JHS Pupils held					8,540.00						GES	ADA
	Organize District Level Teacher Prize and support Inter Schools Sporting Activities	Selected Community	District Level Teacher Prize Organized and Inter school sporting events supported					12,000.00	2,200.00					GES	ADA/ MP
	Organize my first day at school in public schools.	All circuits	My first day at school in public schools Organized					9,400.00						GES	ADA/ MP
	Construct 3No. 3 Unit Classroom Block with ancillary facilities and Complete construction of 1.no 3 Unit classroom at Ablomu and Complete payment for Dawanu Computer Laboratory project	Kpeleho, Avedzi Avelebe DA JHS and Ablomu JHS	School facilities constructed, completed and renovated					385,124.25						DWD	GES/ Entity Tender Committee

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Youth Development	Support National Youth Employment Programme and youth entrepreneurship programmes	District Wide	YEP Supported				10,000.00				YEP	ADA
Health	Support Child Welfare Clinics (CWCs) including Immunisation in the District	District Wide	Child Welfare Clinics (CWCs) including Immunisation in the District Supported				4,000.00				GHS	ADA
	Supply of 2. No motor bikes and 16 no. 1/2 beds, mattresses for the Districts Covid 19 quarantine center	Waya	No. of motor bikes and other medical equipment Supplied to health institutions		7,000.00		20,756.62				GHS	ADA
	Procure 3. No Delivery Beds for health facilities in the district and supply 22 no. folding hospital screens for covid 19 holding centers	Waya	No. of Delivery Beds for health facilities in the district Procured		30,000.00		15,400.00				GHS	ADA
	Procure 3. No Ultrasound machine for health facilities with midwives	Waya	No. of Ultrasound machine for health facilities procured		33,000.00				400,000.00		GHS	ADA
	Construct CHPS Compound at Dave, Nurses quarters at Hlihave, Expand Kordiabe CHPS Compound and Construct 1.No 2Unit Nurses Quarters	Kordiabe, Dave, Hlihave	Kordiabe CHPS Compound expanded and Construct 1.No 2Unit Nurses Quarters constructed		700,000.00						ADA	MP/NHIS
	Support PWD activities (Skill Training and Tools Assistive Device, Health Care and Educational Needs	Waya	PWD activities (Skill Training and Tools Assistive Device, Health Care and Educational Needs Supported		105,573.98	1,500.00				Dept of Social welfare and Com. Dev.	PWDs Assoc.	

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Social Welfare and Community Development	Organize Social /Public Education Programmes on Child Protection in (10) Communities	District Wide	Social /Public Education Programmes on Child Protection in (10) Communities Organized					2,000.00	1,000.00					Dept of Social welfare and Com. Dev.	Sub Structures	37
	Monitor Child Protection Programmes in (47) Communities	District Wide	Child Protection Programmes in (47) Communities Monitored					1,500.00						Dept of Social welfare and Com. Dev.	Sub Structures	38
	Identify and Monitor the activities of Development Care Centres	District Wide	Activities of Development Care Centres Monitored					1,500.00						Dept of Social welfare and Com. Dev.	Day Care centers	39
	Collaborate with CSOs/NGOs to support Child Protection programme	District Wide	Child Protection programmes supported					2,000.00				7,000.00		Dept of Social welfare and Com. Dev.	UNICEF	40
	Conduct Stakeholders sensitization programmes on HIV and AIDS in the district	District wide	Stakeholder Meetings conducted					10,000.00						DAC	COMMUNITIE S	41
	Organize World Aids Day celebration	Selected Community	World Aids Day celebrated					7,595.66						DAC	COMMUNITIE S	42
	Monitor and Supervise LEAP Programme in the District	District wide	LEAP Programme in the District Monitored and Supervised					3,000.00	700.00					Dept of Social welfare and Com. Dev.	COMMUNITIE S	43
	Repair and Maintain 3.No motorbikes and office equipment and Procure office stationery, equipment, and facilities	Waya	Motorbikes and office equipment Repaired and Maintained											Dept of Social welfare and Com. Dev.	Procurement Officer	44
Organize 4 No. Mass Meetings in the District and Collaborate with Environ'tal Health Unit to conduct WASH Programmes	ADA	Four (4) Mass Meetings held					2,000.00						Dept of Social welfare and Com. Dev.	COMMUNITIE S	45	

	Train and monitor WATSANS, Natural Leaders, Community Tech. Volunteers and Water, Sanitation and Hygiene (WASH) facilities etc.	Koklonyikofe and Tonu area council	WATSANS, Natural Leaders, Community Tech. Volunteers and Water, Sanitation and Hygiene (WASH) facilities etc. trained and monitored					7,500.00					EHSU	WATSANS	54
	Manage landfill sites and Dislodge filled up Institutional latrines	Koklonyikofe and Waya	Landfill sites managed					125,000.00					EHSU	ADA	55
	Pay for sanitation Improvement Package(SIP)	Waya	Payment made for SIP					82,500.00					EHSU	ADA	56
	Carry out Medical Screening of food/drinks vendors	District Wide	Medical screening held for food and drink vendors						1,000.00				EHSU	Dep't of Comm. Dev't	57
	Undertake Fumigation and Sanitation Management activities	District Wide	Fumigation and Sanitation Management activities carried out					80,500.00					EHSU	Zoomlion Gh. Com	58

DEVELOPMENT DIMENSION 3: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS

Programme 3: Infrastructure Development and Management

Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly				Indicative Budget					Implementing Agencies			
				1st	2nd	3rd	4th	DACF	IGF	DDF	MP DACF	DONOR	Lead	Collab.		
Spatial Planning	Prepare Development Planning Schemes	Waya, Anfoe and Vodze	Development Planning Schemes prepared					10,000.00						PPD	DPCU	59
	Pay for Assembly Acquired lands	District Wide	Payment for Assembly Acquired lands made					71,967.45						ADA	Traditional Authorities	60
	Scale-up the street naming and property addressing system while ensuring the preservation of water bodies, forest resources and wildlife	Waya, Anfoe, Tsrefe, Helekpe, Wumenu	Stree naming carried out					50,000.00						PPD	Traditional Authorities/ Sub Structures	61
	Carryout 12No. Public education on land use planning and development control	District Wide	education on land use planning and development control carried out						6,000.00					PPD	Sub Structures	62

Public Works	Carry out Spot Improvement/reshaping and regraveling of selected roads	District Wide	Selected roads Reshaped/Regraveled					89,000.00					DWD	DFR	63	
	Construct speed ramps on selected roads in the District	District Wide	Speed ramps on selected roads in the District Constructed					56,060.00					ADA	Road Safety Commission	64	
	Install road signs on selected roads in the district	District Wide	Road signs Installed on selected roads in the district					55,006.00					ADA	Road Safety Commission	65	
	Carry out Drivers and motor riders sensitization/ education and training on road safety measures	District Wide	No. of sensitization/ education and training on road safety measures held for Drivers and motor riders					45,900.00					ADA	Road Safety Commission	66	
	Carry out road markings on selected roads	District Wide	Road markings on selected roads done					46,920.00					ADA	Road Safety Commission	67	
	Implement operation and maintenance plan	District Wide	Operation and maintenance plan implemented					25,000.00	66,022.00		20,000.00		DWD	DPCU	68	
	Site, Drill and mechanize 4 no. Boreholes with standing pipes outlets for hand washing and Construct 2 no. 3 outlet standing pipes outlets for hand washing	Waya Torda and and Ahunda and Waya Animal Markets, Kpetsu and Amuzudeve CHPS Compunds		Boreholes drilled and mechanized						130,124.00				DWD	GHS	69
	Complete payment for 5.No drilled and mechanized Boreholes and Drill and mechanize 10 no.new boreholes	Selected Communities	10No Boreholes drilled and Mechanised					280,000.00						DWD	Entity Tender Committee	70
Complete Construction of Police Post and Police Headquarters	Adaklu - Ahunda and Waya	Construction of Police Post and headquarters at Adaklu Ahunda and Waya Completed					298,218.61						DWD	Entity Tender Committee	71	

DEVELOPMENT DIMENSION 2: ECONOMIC DEVELOPMENT

Programme 4: Economic Development

Sub-	Activities (Operations)	Location	Output Indicators	Quarterly	Time	Indicative Budget	Implementing Agencies
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programmes				1st	2nd	3rd	4th	DAF	IGF	DDF	MP DAF	DONOR	Lead	Collab.	
Agricultural services and Management	Conduct District work planning sessions and carry out report writing process to technical staff	District Wide	District work planning sessions and carry out report writing process to technical staff Conducted										Dept. of Agriculture	TAs/ HoDs/ Assembly Members	72
	Organize 2020 Farmers Day Celebration	Selected Community	Farmers Day Celebrated					30,000.00					Dept. of Agriculture	TAs/ HoDs/ Assembly Members	73
	Support for PERD programme	District Wide	PERD programme Supported					40,000.00					Dept. of Agriculture	TAs/ HoDs/ Assembly Members	74
	Undertake field extension services using smart phones by 21 technical Staff by Dec 2020 and Establish module nursery as a demonstration site for tree crops by Dec 2020.	District Wide	PFJ Programme supported					2,800.00					Dept. of Agriculture	Farmers	75
	Facilitate agribusiness farmer school among 20 farmers and Promote aggregator-out grower concept in the communities growing high value horticultural crops in 9 operational areas	District Wide	No. of agribusiness farmer schools held					1,200.00					Dept. of Agriculture	ADA	76
	Train 10 farmers in Farmer Resilience Sustainable Agriculture and Train 45 marketers in standardization, packaging and branding	District Wide	No. of farmers trained in Farmer Resilience Sustainable Agriculture					1,200.00					Dept. of Agriculture	Farmers	77
	Facilitate and supervise the establishment of 5 acre woodlot per Processor Based Organisation per operational area	District Wide	No. of woodlot per Processor Based Organisation per operational area established.										Dept. of Agriculture	Farmers	78

	Train 50 Livestock farmers in the prevention of scheduled livestock and rural poultry diseases and utilized agro by-product for feed	District Wide	No. of Livestock farmers trained in the prevention of scheduled livestock and rural poultry diseases and utilized agro by-product for feed					1,400.00						Dept. of Agriculture	Farmers	79
	Implement Modernization of Agriculture in Ghana (MAG) activities	District Wide	MAG activities carried out									126,443.88		Dept. of Agriculture	CIDA	80
Trade and Industry	Train 10 Cassava Processors in each operational Area on processing of cassava into different products.	District Wide	10 Cassava Processors Trained in each operational Area on processing of cassava into different products.					4,000.00	5,000.00			4,000.00		BAC Rep	Dept of Agric.	81
	Organize capacity building for 20 SMEs on standard packaging and marketing processes	District Wide	Capacity building for 20 SMEs held on standard packaging and marketing processes					5,000.00						BAC Rep	Dept of Agric.	82
	Provide capacity building in entrepreneurial skills development for 200 youth	District Wide	Capacity building in entrepreneurial skills development for 200 youth held					5,000.00						BAC Rep	HR/ Dept of Agric.	83
	Establish network between SMEs and financial institutions to facilitate access to credit	District Wide	No. of persons trained					5,000.00						BAC Rep	Dept of Agric.	84
	Develop tourism promotional tools to promote tourism potentials in the District(Brocures, flyers, banners)	District Wide	Tourism marketing tools developed					15,000.00						BAC Rep	Tourism Board/ Private Sector	85
Programme 5: Environmental Management																
Sub-programmes	Activities (Operations)	Location	Output Indicators	Quarterly				Time	Indicative Budget					Implementing Agencies		
				1st	2nd	3rd	4th		DACF	IGF	DDF	MP DACF	DONOR	Lead	Collab.	
	Carry out Educational programme on Nomadic Herdsmen menace	Waya	Educational programme on Nomadic Herdsmen menace Carried out					1,500.00						NADMO	ADA	86

Climate Change, Disaster Prevention and Management	Carry out Sensitization programmes for communities on hazards/ disasters and undertake District hazard mapping	District wide	Sensitization programmes for communities on hazards/ disasters and undertake District hazard mapping Carried out					4,000.00	800.00				NADMO	NADMO/ FIRE SERVICE
	Undertake Tree planting activities	District wide	Tree planting activities Undertaken					4,000.00					NADMO	Forestry Commission
	Carry out Sensitization programmes on water resources protection and flood prevention	District wide	Sensitization programmes on water resources protection and flood prevention Carried out					1,469.81	1,500.00				NADMO	CWSA
	Supply of Relief Items to disaster victims	District wide	Relief Items supplied to disaster victims					30,400.00					NADMO	ADA
	Organize public education on climate change, vulnerability and adaptation mechanisms quarterly.	District wide	public education on climate change, vulnerability and adaptation mechanisms quarterly rganized					2,500.00	1,716.50				NADMO	ADA/ Fire Service

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