

**ADAKLU DISTRICT ASSEMBLY
2021 APPROVED FEE FIXING RESOLUTION**

LICENCES/PERMITS				
Business Licences				
Main Item	Sub item	Description of Item	Frequency/ Measure	Rate GHS
				2021
1		Abattoir (Private)	Per Annum	
		CAT D - Slaughter House		120.00
		CAT E - Others		60.00
2		Adinkra Designers/Kente/Smock Weavers & Sellers	Per Annum	
		CAT A - Weavers & Sellers (Large)		150.00
		CAT B - Weavers Only (Large)		90.00
		CAT C - Sellers Only (Large)		70.00
		CAT D - Weavers & Sellers (Medium)		60.00
		CAT E - Weavers Only (Medium)		20.00
		CAT F - Sellers Only (Medium)		15.00
		CAT G - Weavers & Sellers (Small)		25.00
		CAT H - Weavers Only (Small)		15.00
		CAT I - Sellers Only (Small)		10.00
3		Business Registration	One Time	Rate GHS 2021
		CAT-A		1,000.00
		CAT-B		700.00
		CAT-C		400.00
		CAT-D		200.00
4		Agro Chemical/Farm Inputs Dealers	Per Annum	
		CAT A - Manufacturers/ Importers/ Distributors/ Retailers		500.00
		CAT B - Manufacturers & Importers		300.00
		CAT C - Manufacturers & Distributors		200.00
		CAT D - Distributors & Retailers		150.00
		CAT E - Manufacturers		170.00

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		CAT F - Importers		130.00
		CAT G - Distributors		100.00
		CAT H - Retailers		60.00
5		Chemical Shop	Per Annum	
		CAT A		100.00
		CAT B		70.00
6		Airline Offices/Operators	Per Annum	
		CAT A - Non-African Carriers		4,500.00
		CAT B - African Carriers		3,500.00
		CAT C - Local Carriers		3,000.00
7		Akpeteshie (liquor) Dealers	Per Annum	
	i.	Manufacturers (Distillers)		
		CAT A - Large Scale		200.00
		CAT B - Medium Scale		80.00
		CAT C - Small Scale		60.00
	ii.	Distributors		
		CAT A - Large scale		300.00
		CAT B - Medium Scale		120.00
		CAT C - Small Scale		60.00
	iii.	Home Based/Farm Site		
		CAT A - Pito (daily brewing)		50.00
		CAT B - Palm Wine Tappers		50.00
	iv.	Akpeteshie Sellers Only		65.00
9		Aluminium Pot Dealers ('Dadesen')	Per Annum	
		CAT A - Manufacturers		60.00
		CAT B - Distributors		40.00
		CAT C - Retailers		20.00
10		REGISTRATION OF BUSINESS/GROUP	One Time	
		General business(Mobile Money,Herbalist,Chain Saw Operators etc		100.00
		Groups (Farmers group,Assoc.etc)		100.00
		Radio Station		250.00
12		Aluminium Product Retailers	Per Annum	
		CAT A - Store (Large)		80.00
		CAT B - Container/Kiosk (Medium)		50.00
		CAT C - Table Top (Small)		40.00
13		Building Material Dealers – Retail	Per Annum	
		CAT A		300.00
		CAT B		250.00
		CAT C		200.00
15		Artisans (Self Employed)	Per Annum	
		Masons, Carpenters, Plumbers, Electricians, Painters, Steel Benders, Tile Layers etc.		53.00
16		Auctioning Firms/Agencies / Auctioneers	Per Annum	
		CAT 'A'		450.00
		CAT 'B'		375.00
		CAT 'C'		225.00
		CAT 'D'		105.00
17		Auto Mechanics/ Electricians/Sprayers Etc.	Per Annum	
	ix.	Vulcanisers		

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	CAT A - Tyre Repairs, Wheel Balancing, Alignment and Washing Bay		150.00
	CAT B - Tyre Repairs, Wheel Balancing and Alignment		120.00
	CAT C - Wheel Balancing and Alignment		110.00
	CAT D - Tyre Repairs only		30.00
19	Bags and Suitcases Dealers	Per Annum	
	CAT A - Large Scale		100.00
	CAT B - Medium Scale		80.00
	CAT C - Small Scale		60.00
20	Barbering Shop (floor space and number of points)	Per Annum	
	CAT A - Large Shop (above 5 points)		80.00
	CAT B - Medium Shop (3-5 points)		65.00
	CAT C - Small Shop (1-2 points)		55.00
	CAT D - Mobile/ Certified 'Wanzam' Operators		120.00
	CAT E - Barbering accessory shop		50.00
21	Cattle Fee/Kraal	Per Annum	
	Registration of Cattle Owners		500.00
		Per Animal	
	Local Cow		5.00
	Aliens Cow		10.00
22	Logging	Per Trip	
	Articulator Truck		100.00
	Kia Truck (Rhino)		70.00
	Kia Truck (Bongo)		50.00
	Tricycle		20.00
23	Beer/Wine/Spirits/Soft Drinks Sales	Per Annum	
	CAT A - Depots		550.00
	CAT B - Wholesale		522.00
	CAT C - Retail		65.00
25	Bicycles/Tricycles/Motorcycles Parts Sales	Per Annum	
	CAT A - Multiple Products		120.00
	CAT B - Motorcycle/Tricycle with Parts		100.00
	CAT C - Motorcycle/Tricycles		80.00
	CAT D - Bicycle with Parts		70.00
	CAT E - Bicycles		60.00
26	Bicycle/ Tricycle/ Motorcycle Repairers	Per Annum	
	CAT A - Tricycle/ Motorcycle		120.00
	CAT B - Bicycle		55.00
32	Bolt and Knot Dealers	Per Annum	
	CAT A - Shop		35.00
	CAT B - Table Top		25.00
33	Boutiques	Per Annum	
	CAT A		200.00
	CAT B		150.00
	CAT C		120.00
	CAT D		80.00

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37		Building Material Dealers – Retail	Per Annum	
		CAT A - Large Scale		300.00
		CAT B - Medium Scale		250.00
		CAT C - Small Scale (Containers/ Kiosk)		170.00
39		Butcher's Licence	Per annum	
		CAT 'A'		50.00
		CAT 'B'		45.00
42		Carpentry Workshops	Per Annum	
		CAT A - All Works		320.00
		CAT B - Furniture (plus upholstery - Medium)		280.00
		CAT C - Furniture (plus upholstery - Small)		250.00
		CAT D - Furniture Only		200.00
		CAT E - Minor Works		120.00
44		Contracted Caterers	Per Annum	
		School Feeding Caterers		100.00
55		Coffin Dealers	Per Annum	
		CAT C - Manual (Manufacture & Sale)		120.00
		CAT D - Sales Outlets		60.00
		CAT E - Manufacturers Only		30.00
57		Cold Storage Facilities	Per Annum	
	iii.	<i>Non-Importers with Containerised Cold Storage Facilities (Local)</i>		
		CAT A - 40 Footer Container		200.00
		CAT B - 20 Footer Container		100.00
		CAT C - Below 20 Footer Container		60.00
		CAT D - Deep freezer		40.00
58		Commercial Houses/Departmental Stores	Per Annum	
		CAT G - Neighbourhood Shops		150.00
		CAT H - Containers/Small Shops		100.00
61		Communication Mast Operating Licence	Per Annum /per mast	
		Registration		2,000.00
		BOP		6,000.00
		Hosting fee per Telicos		1,500.00

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63		Condiments/Confectioneries (e.g. Biscuits, toffees and spices)	Per Annum	
		CAT A - Wholesale		200.00
		CAT B - Container (Large)		120.00
		CAT C - Container (Small)		80.00
		CAT D - Wooden kiosk (Large)		120.00
		CAT E - Wooden Kiosk (Small)		80.00
82		Educational Institutions – Private	Per Annum	
	i.	<i>Pre-school Facilities</i>		
		CAT A - Day Care/Crèche/Nursery/KG/ preschool		200.00
		CAT B - Day Care/Crèche/Nursery/KG middle Class		180.00
		CAT C - Day Care/Crèche/Nursery		100.00
		CAT D - Day Care/Crèche		80.00
		CAT E - Day Care or Crèche or Nursery or KG only		50.00
	ii.	<i>Primary Schools/Junior High Schools</i>		
		CAT 'A'		500.00
		CAT 'B'		400.00
		CAT 'C'		150.00
		CAT 'D'		100.00
	iii.	<i>Senior High/Technical Schools</i>		
		CAT 'A'		800.00
		CAT 'B'		500.00
		CAT 'C'		400.00
	iv.	<i>Training & Vocational Institutions</i>		
		CAT A - Fashion Designing School		300.00
		CAT B - Catering School		200.00
		CAT C - Floral Training School		150.00
		CAT D - Cosmetologist/Beauticians		150.00
	v.	<i>Tertiary Schools</i>		
		CAT A - Special Institution (e.g Above degrees, Football academies, etc.)		2,000.00
		CAT B - Degree and above		1,650.00
		CAT C - Diploma		1,500.00
		CAT D - Certificates		1,200.00
	vi.	<i>Computer Schools/ Training Centre</i>		
		CAT A - International		1,000.00
		CAT B - Local (Large)		500.00
		CAT C - Local (Small)		200.00
	vii.	<i>Special Tutoring (Professional Part-Time Classes/Remedial School)</i>		400.00
	viii.	<i>Media Schools</i>		100.00
	ix.	<i>Private Library</i>		100.00
84		Electrical Appliances (New & Second-hand)	Per Annum	

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		CAT A - Importers/Wholesalers		200.00
		CAT B - Wholesalers		200.00
		CAT C - Retailers (Large)		150.00
		CAT D - Retailers - (Small)		100.00
		CAT E - Table Top		50.00
88		Electronic Media (Radio) Operators	Per Annum	
		CAT A - National & Inter-Regional		1,300.00
		CAT B - Regional		1,250.00
		CAT C - District		600.00
		CAT D - Community		250.00
		CAT E - Information Centres (Urban)		100.00
		CAT F - Information Centres (Rural)		50.00
97		Financial Institutions (Banking)	Per Annum	
		CAT A - Rural Bank		2,000.00
		CAT B - Agency Office (Rural Bank)		1,000.00
		CAT C - Mobilisation Centres/Vans		500.00
		CAT D - ATM		500.00
98		Financial Institutions (Non-Banking)	Per Annum	
	ii.	Micro-Finance Institutions		
	-	Saving and Loans Company/Credit Unions		
		CAT A - Head Office		1,200.00
		CAT B - Regional Office		1,000.00
		CAT C - Branch Office		500.00
		CAT D - Collection Points		300.00
		CAT E - Susu Collectors		100.00
99		Fish Farming Companies	Per Annum	
		CAT A - Large Scale		150.00
		CAT B - Medium Scale		100.00
		CAT C - Small Scale		50.00
102		Fish Farming Companies	Per Annum	
		Store		80.00
		Kiosk		60.00
110		Hair & Beauty Service Providers	Per Annum	
		CAT A -		
		CAT B - Beauty Parlour		130.00
		CAT C - Salon with pedicure, manicure, braiding/weaving		60.00
		CAT D - Big Salon		60.00
		CAT E - Small Salon		40.00
		CAT F - Braiding and Weaving Only		50.00
		CAT G - Braiding Only		50.00
114		Health Facilities – Private	Per Annum	
	iii.	Hospitals/Clinics		
		CAT A - Specialised (Chiropractic /Homeopathic etc.)		900.00
		CAT B - In and Outpatient		600.00
		CAT C - Outpatient		300.00
	iv.	Maternity Homes		
		CAT A - General Services		100.00
		CAT B - Midwifery Services		60.00
	v.	Medical Laboratory Facilities		

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		CAT A - General Services		500.00
		CAT B - Specialised Services		275.00
		CAT C - Ordinary Services		150.00
	vii.	Licenced Herbal Medicine Units		
		CAT A - Foreign Clinics and Shops		1,850.00
		CAT B - Foreign Clinics or Shops		500.00
		CAT C - Clinic and Medicine Producers (Local)		300.00
		CAT D - Clinic Only (Local)		300.00
		CAT E - Medicine Producers Only (Local)		200.00
		CAT F - Herbal Shops (Local)		100.00
		CAT G - Shop on wheel (Mobile)		100.00
125		Leather Works	Per Annum	
		CAT C - Producers (Handmade)		50.00
		CAT D - Repairers (e.g Cobbler or Shoe Shine)		20.00
127		Livestock Farms	Per Annum	
		CAT A - Very large-sized		200.00
		CAT B - Large-sized		150.00
		CAT C - Medium-sized		100.00
		CAT D - Small-sized		100.00
		CAT E - Very Small-sized		50.00
128		Lottery Business Operators	Per Annum	
		Lotto Receiver		200.00
		Agents		30.00
129		Manufacturing/Processing Companies	Per Annum	
		CAT A - International (Large Scale)		28,000.00
		CAT B - International (Medium Scale)		22,500.00
		CAT C - International (Small Scale)		17,500.00
		CAT D - National (Large Scale) Commercial Farms-HGL LTD		10,000.00
		CAT E - National (Medium Scale)		5,000.00
		CAT F - National (Small Scale)		5,000.00
		CAT G - Local (Large Scale)		5,000.00
		CAT H - Local (Medium Scale)		4,000.00
		CAT I - Local (Small Scale)		3,000.00
		Registration	OneTime	10,000.00
130		Hotel/Guests Houses		
		Registration fee	OneTime	300.00
		BOP	Per Annum	600.00
136		Milling Businesses (For Food)	Per Annum	
		CAT A - Above 3 Machines		150.00
		CAT B - 2-3 Machines		100.00
		CAT C - 1 Machine Only		80.00
137		Mineral Water Producers	Per Annum	
		CAT A - Bottled, Sachet & Filtered Water		650.00
		CAT B - Bottled & Sachet Water		500.00
		CAT C - Sachet Water		250.00
138		Mineral Water Distribution/Sales	Per Annum	
		CAT A - Depot		200.00
		CAT B - Wholesale		150.00

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		CAT C - Retail (Large)		100.00
		CAT D - Retail (Medium)		80.00
		CAT E - Retail (Small)		40.00
139		Mobile Sales Vans (Per Vehicle)	Per Annum	100.00
145		Non-Governmental Institutions Registration	Onetime payment	
		CAT A - International NGOs/CSOs		200.00
		CAT B - Local NGOs/CSOs		150.00
148		Non-Governmental Institutions (Renewal)	Per Annum	
		CAT A - International NGOs/CSOs		200.00
		CAT B - Local NGOs/CSOs		150.00
159		Poultry Farms	Per Annum	
		Registration		500.00
		Renewal		600.00
167		Quarry/Sand Operators	Per Annum	
		CAT A - Mechanised Quarry eg.GIS etc		15,000.00
		CAT B - Sand Winning (Registration)		500.00
		Renewal		200.00
168		Real Estate Operators	Per Annum	
	i.	Agents - Registration	OneTime	3,000.00
		CAT A - Large Scale		2,000.00
		CAT B - Medium Scale		1,500.00
		CAT C - Small Scale		800.00
	ii.	Developers & Agents Registration	OneTime	5,000.00
		CAT A - Large Scale		3,000.00
		CAT B - Medium Scale		2,500.00
		CAT C - Small Scale		2,100.00
	iii.	Property Managers -Registration	OneTime	2,000.00
		CAT A - Large Scale (International)		1,500.00
		CAT B - Medium Scale (National)		450.00
		CAT C - Small Scale (Local)		200.00
172		Registration of Associations & Religious Bodies (Registration)	Renewal	200.00
175		Scrap Metal Dealers (Including Mine Scrap)	Per Annum	
		CAT A - Large Scale (Export)		600.00
		CAT B - Medium Scale (Depot)		550.00
		CAT C - Small Scale (Collection Points)		100.00
204		Wood Fuel	Per Annum	
		CAT A - Charcoal Producers		120.00
		CAT B - Firewood Sellers (Large)		120.00
		CAT C - Firewood Sellers (Medium)		60.00
		CAT D - Firewood Sellers (Small)		30.00
		CAT E - Charcoal Sellers		30.00

8.1 LICENCES/PERMITS

8.1.2 Permits - Proportional Alternative

Main Item	Sub Item	Item Description	Frequency/ Measure	Rate GH¢
				2021

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	Formula		
	BUILDING PLANS AND PERMITS	Per Project	
1	JACKET/APPLICATION FORMS		63.00
2	BUILDING PROCESSING FEE (Non-Refundable Deposit)		
	General residential development (Ground Floor)		100.00
	1-2 storey residential development		200.00
	3 storey residential development (below a gross floor area of 450m ²)		250.00
	3 storey and above residential development (Above gross floor area of 450m ²)		300.00
	Apartments	Per Unit	100.00
ii.	COMMERCIAL -Processing Fee		
	Service/Filling Stations		
	CAT A - Muli Purpose - Large (eg. Fuel, Shopping Centre, Vulcanizing, Washing bay, etc.)		7,000.00
	CAT B - Muli Purpose - Medium (eg. Fuel, Shopping Centre, Vulcanizing, Washing bay, etc.)		6,000.00
	CAT C - Fuel and Shopping Centres		5,000.00
	CAT D - Fuel, and Washing Bay		4,000.00
	CAT E - Fuel Only		3,500.00
	CAT F - Surface Tank Points		1,500.00
	CAT G - Kerosene		1,000.00
	CAT H - LPG Retail Points -Processing Fee		500.00
	CAT I - LPG Retail Points		6,000.00
	Washing Bay only- Processing Fee		200.00
	CAT L - Washing Bay only		1,000.00
	Shops	Processing fee	200.00
	Ground building	m2	6.00
	Up to 2 storey shops development	m2	8.00
	Shops development (below a gross floor area of 450m ²) 3 Storey	m2	10.00
	Shops development (above gross floor area of 450m ²) 3 Storey and Above	m2	11
	Hotels	Processing fee	200
	2 Storey Hotel building		175
	Storey Hotel building		225
	Hotel Building (above a gross floor area of 450m ²)		585
	Restaurants	Processing fee	200
	Single storey restaurant	m2	5
	2 storey restaurant	m2	8
	3 storey restaurant		10
	3 storey and above		11
	Banking hall	Processing fee	400
	Groundfloor Banking hall	m2	6
	1 storey Banking hall		9
	2 storey Banking hall		11
	3 storey Banking hall and above		13

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	Radio/TV station building	Processing fee	150
	Groundfloor Building	m2	6
	1 storey building		7
	2 storey building		7.5
	3 storey building		9
	Radio/TV station building with gross floor area above 450m ²		
	Telecommunication Mast	Per Unit	13,000
iii.	CIVIC AND CULTURAL		
	Offices		
	Up to 2 storey office	m2	7.50
	3 storey office and above		9.00
	Churches/mosque	Processing fee	200.00
	Church /Mosque Building	m2	5.00
	1 storey church/mosque		7.00
	2 storey church/mosque		7.00
	3 storey church/mosque		9.00
	Hospital/clinic/laboratory	Processing fee	400.00
	Groundfloor Hospital/clinic/laboratory		5.00
	1 storey Hospital/clinic/laboratory		7.00
	2 storey Hospital/clinic/laboratory		8.00
	3 storey Hospital/clinic/laboratory and above		10.00
iv.	FACTORIES/INDUSTRIAL BUILDINGS	Processing fee	500.00
	Ware house (storage only)	m2	5.00
	1 storey Ware house (storage only)		7.00
	2 storey Ware house (storage only)		8.00
	3 storey Ware house (storage only)		10.00
	Ware house and Office	m2	5.00
	1 storey Ware house and Office		7.00
	2 storey Ware house and Office		8.00
	3 storey Ware house and Office and above		10.00
	Ware house and Residence	m2	6.00
	1 storey Warehouse & Residence		8.00
	2 storey Warehouse & Residence		9.00
	3 storey Warehouse & Residence		11.00
	Factories	m2	
	Up to 2 storey factory		8.00
	Up to 3 storey factory		12.00
	Factory with gross floor area above 450m ²		14.00
	Industrial complex	m2	
	Up to 2 storey industrial complex		12.00
	Up to 3 storey industrial complex		20.00
v.	EDUCATION (PRIVATE)	Processing fee	350.00

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	Pre-school	m2	5.00
	1 storey pre-school		7.00
	2 storey pre-school		8.00
	3 storey pre-school		9.00
	Basic School		
	1 storey basic school		7.00
	2 storey basic school		8.00
	3 storey basic school		9.00
	Basic School building with gross floor area above 450m ²		10.00
	Second Cycle School		
	1 storey second cycle school		7.00
	2 storey second cycle school		8.00
	3 storey second cycle school		9.00
	Second Cycle School building with gross floor area above 450m ²		10.00
	Basic and second cycle		
	1 storey basic and second cycle school		7.00
	2 storey basic and second cycle school		8.00
	3 storey basic and second cycle school		9.00
	Basic & Second Cycle School building with gross floor area above 450m ²		10.00
	Vocational/Technical (G.B)		5.00
	1 storey vocational/technical school		7.00
	2 storey vocational/technical school		8.00
	3 storey vocational/technical school		9.00
	Vocational/Technical school building with gross floor area above 450m ²		10.00
	Tertiary		
	1 storey private tertiary school building		7.00
	2 storey private tertiary school building		8.00
	3 storey private tertiary school building		9.00
	Private Tertiary School building with gross floor area above 450m ²		10.00
	Driving Schools		
	1 storey private driving school		7.00
	2 storey private driving school		8.00
	3 storey private driving school		9.00
	Private Driving School building with gross floor area above 450m ²		10.00
	SUB-DIVISIONS		
i.	Residential		
	1st Class		
	0.16 acre		2,500
	0.17 - 0.32acre		3,000
	0.33 - 1 acre		3,500
	Above 1 acre		5,000
	2nd Class		

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		0.16 acre	1,000
		0.17 - 0.32acre	1,200
		0.33 - 1 acre	1,700
		Above 1 acre	2,500
		3rd Class	
		0.16 acre	600
		0.17 - 0.32acre	1,100
		0.33 - 1 acre	1,500
		Above 1 acre	2,500
	ii.	Commercial	
		0.16 acre	3,200
		0.17 acre - 0.32 acre	4,000
		0.33 - 1 acre	4,500
		Above 1 acre	5,000
	iii.	Industrial	
	-	Heavy Duty	
		0.32 acre	2,500
		0.32 - 1 acre	3,250
		Above 1 acre	4,000
	-	Light Duty	
		0.32 acre	2,500
		0.32 - 1 acre	1,250
		Above 1 acre	4,000
	iv.	Civic and Cultural	
		0.32 acre	3,800
		0.32 - 1 acre	4,200
		Above 1 acre	5,750
	v.	Education	
		0.32 acre	3,800
		0.32 - 1 acre	4,000
		Above 1 acre	5,100
5		CHANGE OF USE	
	i.	Residential to commercial	
		1st Class	
		Up to 0.32 acre	3,000
		0.33 - 1 acre	3,800
		Above 1 acre	4,500
		2nd Class	
		Up to 0.32 acre	2,500
		0.33 - 1 acre	2,800
		Above 1 acre	4,000
		3rd Class	
		Up to 0.32 acre	1,800
		0.33 - 1 acre	2,500
		Above 1 acre	3,200
	ii.	Residential to Educational	
		1st Class	
		Up to 0.32 acre	3,000
		0.33 - 1 acre	3,800

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		Above 1 acre	5,500
		2nd Class	
		Up to 0.32 acre	1,500
		0.33 - 1 acre	2,300
		Above 1 acre	3,000
		3rd Class	
		Up to 0.32 acre	1,000
		0.33 - 1 acre	1,800
		Above 1 acre	2,400
	iii.	Residential to Light industrial	
		1st Class	
		Up to 0.32 acre	3,000
		0.33 - 1 acre	4,000
		Above 1 acre	6,000
		2nd Class	
		Up to 0.32 acre	1,800
		0.33 - 1 acre	2,000
		Above 1 acre	3,200
		3rd Class	
		Up to 0.32 acre	1,200
		0.33 - 1 acre	1,700
		Above 1 acre	2,500
	iv.	Residential to Civic and Cultural	
		1st Class	
		Up to 0.32 acres	3,300
		0.33 - 1 acre	4,200
		Above 1 acre	6,000
		2nd Class	
		Up to 0.32 acre	1,800
		0.33 - 1 acre	2,300
		Above 1 acre	2,800
		3rd Class	
		Up to 0.32 acre	1,250
		0.33 - 1 acre	1,600
		Above 1 acre	2,200
	v.	Industrial to Civic and Cultural	
	-	Heavy Duty	
		Up to 1 acre	5,000
		Above 1 acre	7,500
	-	Light Duty	
		Up to 1 acre	3,000
		Above 1 acre	5,000
	vi.	Industrial to Mixed Use	
		Heavy Duty	
		Up to 1 acre	6,600
		Above 1 acre	8,000
		Light Duty	
		Up to 1 acre	4,500
		Above 1 acre	6,000

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	vii.	Educational to Mixed Use		
		Up to 0.32 acre		4,500
		0.33 - 1 acre		5,200
		Above 1 acre		6,000
	viii.	Educational to residential		
		Up to 0.16 acre		3,400
		0.17 - 0.32 acre		4,500
		0.33 acre and above		6,100
	ix.	Open space to residential		
		0.32 - 1 acre		5,000
		Above 1 acre		6,200
	x.	Open space to education		
		Up to 0.32 acre		4,000
		0.33 - 1 acre		5,200
		Above 1 acre		6,300
	xi.	Open space to mixed use		
		Up to 0.32 acre		5,200
		0.33 - 1 acre		5,800
		Above 1 acre		6,200
		Publication of Approved Rezoning Request		1,500
LICENCES/PERMITS				
8.1.2b Permits - Floor Space Alternative				
Main Item	Sub item	Description of Item	Frequency/ Measure	
		PERMIT CHARGES		
	A	PERMAMENT STRUCTURES		
	i.	Domestic		
		Residential Dwelling Houses	m ²	3.00
		Stores	m ²	5.00
		Septic Tank	Nr	200.00
		Fence Wall	m ²	2.00
	ii.	Commercial/Civic & Cultural		
		Community centres	m ²	3.50
		Residential Flats,Stores	m ²	3.00
		Offices	m ²	6.50
		Guest Houses	m ²	6.50
		Banks	m ²	7.00
		Hostel Apartments	m ²	6.50
		Hotels	m ²	6.50
		Schools	m ²	6.00
		Hospital/ Clinics	m ²	5.00
		Church	m ²	5.00
		Market Sheds	m ²	6.00
		Fence Wall	m ²	2.50
		Septic Tank	Nr	200.00
	iii.	Industrial		
		Filling Station		
		Underground Tank	Nr	1,500.00

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		Fuel / Gas Pumps	Nr	700.00
		Building	m ²	10.00
		Factory	m ²	12.50
		Warehouse	m ²	12.50
		Septic Tank	Nr	200.00
		Fence Wall	m ²	4.00
		swimming pool	m ²	7.00
		Mast/communication Tower	Nr	7,500.00
		Radio/TV station Tower	Nr	300.00
		Paving/ parking	m ²	7.00
	B	TEMPORARY STRUCTURES		
		Other Temporary Structures		
		Neo Eletronic sign board	m ²	40.00
		Funeral Banner for 1 - 4 weeks	m ²	15.50
		Funeral Billboard for 1 - 4 weeks	m ²	20.00
		Others Bill boards	m ²	100.00
		Political Bill boards	m ²	150.00
		Permit for Kiosks (eg. Lotto)	m	50.00
		Permit for Kiosks (eg. Container)	m ²	50.00
		signboards(eg. Bussiness Directional Signboards)	m ²	70.00
	C	RENEWAL CHARGES		
	i.	Temporary Structures - BuildingJacket		63.00
	ii.	Processing Fee		50.00
	iii.	Permit		200.00
FEES				
Main Item	Sub item	Description of Item	Frequency/ Measure	2021
1		Burial (Cemetery) Fees		
	i.	General	Per Burial	
		CAT A - Earth Burial		30
		CAT B - Tombstone e.g. marble, terrazzo, vault		200
		CAT C- Concrete Vault with building		2,000
		CAT D- Concrete Vault with iron bars/chain fencing		2,250
		CAT E - Home Burial		3,000
2		Business/Product Promotion	Per day	100.00
3		Calibration of Noise Emission	Per Visit	
		CAT A - Large groups		175.00
		CAT B - Medium groups		125.00
		CAT C - Small groups		75.00
		CAT D - Others (Special Permit)		50.00
5		Crusade Outreach /Concert Programmes	Per Day	50.00
6		Environmental Health Inspection and Certificate fee	Per Visit	
	i.	Application Forms		5.00

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	ii.	Suitability (Health) Certification		
		CAT A - Hotels and Restaurants		150.00
		CAT B - Chop and Drinking Bars		50.00
		CAT C - Food Vendors		25.00
7		Export/Conveyance		
	i.	Animals		
		Cow (Foreign Heardsmen)	Per animal	20.00
		Cow (Local Heardsmen)	Per animal	20.00
		Sheep, Goats, Pigs, Donkey, Dog etc.	Per animal	3.00
		Birds	Per bird	1.00
		Fish	Per basket	1.50
		Bush Meat	Per animal	1.50
	v.	Charcoal	Per bag	2.00
	vi.	Firewood		
		- Kia Truck	Per load	20.00
		- Abossey Okai macho motor king/ Donkey Cart	Per load	5.00
	xi.	Stones/Quarry/Gravel Products		
		22 Cubic	Per load	55.00
		20 Cubic	Per load	45.00
		18 Cubic	Per load	45.00
		7.5 Cubic	Per load	30.00
		6.5 Cubic	Per load	25.00
		KIA Trucks	Per load	20.00
		KIA Trucks	Per load	20.00
		Sand Winning	Per load	5.00
	xii	Vehicle Sticker	Per Annum	
		Motorbike		7.00
		Bus/Taxi		10.00
		Trucks		15.00
		Tricycle		10.00
	xiii	Lumber Dealer	Per Trip	
		Full Truck		50.00
		Half Load		40.00
11		Marriage Fees		
		Ordinance (Cap 127)	Per Registration	100.00
		Customary Marriage	Per Registration	100.00
		Divorce Certificate (Customary)	Per Document	100.00
		Registrar's Certificate	Per Document	35.00
		Certificate of Marriage	Per Document	100.00
		Certified True Copy	Per document	100.00
		Filing of Notice/Caveat (First)		50.00
		Filing of Notice/Caveat (Final)		50.00
		Authentication of Marriage Certificate		50.00
		Marriage ceremony (Weekdays)		50.00
		Marriage ceremony (Week-end)		100.00
		Search Fee (for marriage registration)		50.00
		Use of Assembly's Hall - Marriage Ceremony	Per 30 Minutes	50.00
		Registration of Churches for Marriage	Per Church	1,500.00
		Spinster/ Bachelor Certificate		75.00

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		Registration of Marriage by Proxy	Per Registration	400.00
14		SALE OF CONTRACT DOCUMENTS-		
	B	Class B (Mun./Dist.)		
	i.	Goods & Services		
		CAT A - Above 400,000 (Approved by Regional Tender Review Committee)		400.00
		CAT B - Above 50,000 - 400,000 (Approved by Entity Tender Committee)		300.00
		CAT C - Up to 50,000 (Approved by Entity Head)		100.00
	ii.	Works		
		CAT A - Above 550,000 (Approved by Regional Tender Review Committee)		450.00
		CAT B - Above 90,000 - 550,000 (Approved by Entity Tender Committee)		350.00
		CAT C - Up to 90,000 (Approved by Entity Head)		120.00
15		Search Fee (General Information)	One Time Payment	120.00
16		Slaughter House		
		Slaughter of Cow/Donkey	Per animal	30.00
		Slaughter of Sheep/Goat/ Pig	Per animal	10.00
19		Waste Management	Per Trip	
	A	Dislodgement of Liquid Waste		
	i.	Dislodging (Other Districts)		600.00
		CAT A - Dislodging (Domestic)		50.00
		CAT B - Dislodging (Commercial and Industrial undertaking)		200.00
		CAT C - Dislodging (Outside District Capital)		80.00
		CAT D - Dislodging (Outside District)		250.00
20		Road Block		
		CAT A - Collector Accesses	Per day	350.00
		CAT B - Local Accesses	Per day	100.00
8.3 FINES				
Main Item	Sub Item	Item Description	Frequency/ Measure	Rate GH¢ 2021
		Formula		
1		Building Offences	Per Case	
	i.	Penalty for development without permit		100%
	ii.	Occupying Newly Completed Developments without Occupancy (Habitation) Certificate		100%
	iii.	Penalty For Unauthorised Placements		100%
	iv.	Penalty for Refurbishment/ Renovation without permit		100%
	v.	Penalty for development in unauthorised places		100%
	vi.	Penalty for Violating 'Stop-Work' Order		100%
	vii.	Installation of Radio/TV/Internet/Communication Mast & Others - Refusal to obtain permit		100%
2		Environmental Health/Safety/ Sanitation Offences	Per Case	
	i.	Defecating at unauthorized places		60.00
	ii.	Urinating at unauthorized places		10.00
	iii.	Selling at unauthorized places		20.00

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	vi.	Penalty of confiscated Building Tools		100.00
	viii.	Refusal to pay for Environmental Health Permit		100%
	viii	Failure for Food Vendor to acquired Certificate		100%
	ix.	Refusal to comply with abatement		
		CAT A - Industrial		250.00
		CAT B - Commercial		200.00
		CAT C - Residential		150.00
	x.	Excessive Noise Making		
		CAT A - Large groups		100.00
		CAT B - Medium groups		80.00
		CAT C - Small groups		50.00
		CAT D - Others (Special Permit)		5.00
	xi.	Cutting of trees without permit	Per Tree	30.00
3		Impounding – Stray Animals	Per animal/ day	
	i.	Collection - Sheep/ Goat/ Pigs		50.00
	ii.	Collection - Donkey/ Horse/ Cow		200.00
	iii.	Feeding - Sheep/ Goats		10.00
	iv.	Feeding - Pigs		31.00
	vi.	Feeding - Donkey/ Horse/Cow		84.00
4		Miscellaneous Offences	Per Case	
	i.	Removal/Missing Property number plate		30.00
	ii.	Removal/Destruction/Defacing of Street Name Signage		80%
	iii.	Destruction of Street Light Poles/Other road furniture		80%
	iv.	Posting of bills at unauthorized places		30.00
	v.	Failure to pay BOP/Rate/Rent		30%
	viii.	Penalty for bounced cheques		50%
	ix.	Transfer of stalls/stores without Assembly approval		500.00
7		Unauthorised Diversion	Per case	
	i.	Diversion of river/stream course		8,000.00
	ii.	Diversion of drains		4,000.00
	iii.	Channelling of sewage waste into drains		3,000.00
8		Illegal/Un-licenced Activities	Per Case	
		Gold Buying & Sales		
		Logging and sale of logs		15,000.00
		Mining (Galamsey)		25,000.00
		Production and sale of Armunitions		20,000.00
		Quarry Operations		15,000.00
		Sand Winning		15,000.00

8.4 RATES

Main Items	Sub Items	Item Description	Rate GH¢	
			Frequency/Measure	
		Formula		
1		Basic Rates		2.00
2		Property Rates (Refer to Section 3.2)		
		Unassessed Properties:	Per Annum	
		1st Class Residential		85.00
		2nd Class Residential		50.00
		3rd Class Residential		40.00

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		4th Class Residential		30.00
		5th Class Residential		20.00
		Commercial/Industrial		
		1st Class		120.00
		2nd Class		100.00
		3rd Class		90.00
		4th Class		80.00
		Sandcrete Buildings - Roofing Sheet		10.00
		1 Storey building		126.00
		2 Storey Above		157.00
3		Special Rates		
	i.	Bicycle Rates		1.00
	ii.	Cattle Rates - Aliens		13.00
	iii.	Cattle Rates - Residents		5.00
	iv.	Donkey Rates		8.00
	v.	Dog/Goat/Sheep Rates		1.00
	vi.	Pig Rates		2.00
8.5 RENT				
Main Item	Sub Item	Item Description	Frequency/ Measure	2021
		Formula		
1		Bill boards	PER MONTH	
		CAT 'A'		1,064.00
		CAT 'B' (Memorial Adverts)		100.00
		CAT 'C' (Small of CAT 'B')		50.00
2		Hiring of Assembly Facilities	Per day	
	i.	CAT A - Assembly Hall		250.00
3		Market	Per Month	
	i.	Stores (Lockable)		
		CAT A - In CBD (Central Business District)		30.00
		CAT B - Satellite Markets		25.00
		CAT C - Outside CBD		20.00
		CAT D - Sub District Store		8.00
	ii.	Stalls		
		CAT A - In CBD		5.00
		CAT B - Satellite Market		4.00
		CAT C - Outside CBD		3.00
		CAT D - Sub District Store		2.00
	ii.	Sheds		
		CAT A - In CBD		5.00
		CAT B - Satellite Markets		4.00
		CAT C - Outside CBD		3.00
		CAT D - Sub District Store		5.00
	iii.	Rent of Undeveloped Lands		15.00
4		Official Residence	Per Month	
	ii.	Senior Staff Quarters		25.00

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	iii.	Junior Staff Quarters		20.00
7		Rent for Vendor Stands	Per Day	50.00

8.6 INVESTMENT

Main Item	Sub Item	Item Description	Frequency/ Measure	2021
1		Buildings	Per Annum	
		Slaughter House		600.00
		Slaughtering	Per Animal	20.00
2		Farm Implements	Per acre	
		Tractor:	Per acre	
		Old Farm		120.00
		New Farm		150.00
		Shellers:	Per kg	
		100kg		20.00
		50kg		10.00
		Planters	Per acre	53.00
		Motorised Spraying Machines	Per acre:	
			Weedicides	40.00
			Insecticides	50.00
3		Transport Services		
		Water Tanker	Per trip	626.00
		Water Tanker	Per day	1,251.60
5		Trading Services		
		Equipment/Plant & Machinery (Grader)	Per day	1,500.00

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