

**ADAKLU DISTRICT ASSEMBLY**

**2019 ANNUAL ACTION PLAN**

**DEVELOPMENT DIMENSION 4: GOVERNANCE, CORRUPTION AND ACCOUNTABILITY**

**Programme 1: Management and Administration**

Sub-programmes	Objectives	Activities (Operations)	Location	Output Indicators	Quarterly Time schedule				Indicative Budget					Implementing Agencies			
					1st	2nd	3rd	4th	DACF	DDF	MP DACF	IGF	Donor	Lead	Collab.		
General Administration	Deepen political and administrative decentralization	Procure office stationery, materials and equipment	Adaklu-Waya	No. of Office stationery and consumables supplied					75,000.00	58,586.32		5,000.00		Procurement Officer	HoDs	1	
		Support the implementation of the Ghana School Feeding Programme	District Wide	GSFP implemented					25,000.00			1,500.00		HR	GES	2	
		Convene 4No. General Assembly meetings, EXECO meetings, statutory sub-committees and all other meetings	Adaklu-Waya	Improved Service delivery and Local governance					91,000.00			20,000.00		ADA	Assembly Members/ HoDs	3	
		Support implementation of the NaBCO Programme		NaBCO programme supported					10,424.31					ADA	NaBCO Secretariat	4	
		Procure office facilities, supplies, furniture and fixtures	Adaklu-Waya	No. of office furniture and fixtures supplied					45,000.00			5,000.00		Procurement Officer	HoDs	5	
		Celebrate of National Events and Festival	District Wide	Celebration of National Anniversaries and					45,000.00					ADA	HoDs	6	
		Support Sub-District structures	All Area Councils (AC)/ Unit Committees	Sub-District Structures supported					67,550.21					ADA	Sub Structures	7	
		Support Other Decentralised Dept.	District Wide	Other decentralized departments supported					9,000.00			1,000.00		ADA	HoDs	8	
		MP's support for community initiated programmes	District wide	Community initiated projects supported					20,000.00					MP	ADA/ Assembly Members/ Tas	9	
		Pay Ex Gratia to Assembly Members	Adaklu-way	No. of Assembly Members paid					7,000.00					DCD	Assembly Members	10	
		Improve popular participation at regional and district levels	Organize 4No. town hall meetings/ public forum with stakeholders	All ACs	Improved Service delivery and Local governance					33,000.00					HR/ Asst. Director	DPCU	11
			Support Traditional Activities of Authorities	District Wide	Activities of Traditional Authorities Supported					20,000.00			2,000.00		HR	Traditional Authorities	12
		Enhance security service delivery	Support security services and operations	Adaklu-way	Security services supported					30,000.00					DISEC	Traditional Authorities	13
Finance	Strengthen fiscal decentralization	Organize public education and sensitization on rate/ fees / tax payment and Assembly By Laws	District Wide	No. of public education programmes held					2,000.00					Budget Unit/ Finance Dept	DPCU	14	
		Establish and update revenue database	Adaklu Waya	Revenue database Established and updated					10,000.00					Budget Unit/ Finance Dept	DPCU	15	

		Prepare and Implement 2019 RIAP	District Wide	2019 RIAP prepared and implemented					8,000.00				Finance Department/ Budget Unit	DPCU/ F&A Sub com.	16	
		Monitor and supervise all revenue collections	District Wide	Revenue collections monitored									Finance Department/ Budget Unit	DPCU/ F&A Sub com.	17	
		Procure revenue collection logistics	Adaklu Waya	Revenue collection logistics procured					9,000.00				HR Unit	Finance Dept	18	
<b>Planning, Budgeting and Coordination</b>	Improve decentralized planning	Gazette 2020 fee fixing resolution and By Laws	Adaklu Waya	2020 fee fixing resolution gazetted					9000			1000	Budget Unit/ Finance Dept	HoDs	19	
		Support other DPCU activities( procure 2 no. Motorbikes, meetings, VRCC monitoring etc)	Adaklu Waya	DPCU activities Supported					23000			6000	DPCU	Procurement Officer	20	
		Undertake regular monitoring, evaluation and supervision of development projects/programmes	District Wide	Monitoring conducted					15,000.00			4,000.00	DPCU	DWD	21	
		Facilitate the preparation and gazetting of 2020 Fee Fixing resolution, Annual Action Plan and Composite Budget	Adaklu-Waya	2020 fee fixing, Annual action plan and composite budget prepared					47,000.00					DPCU/Budget Unit	CSOs	22
		Facilitate continuous professional development of staff	Waya	No. of beneficiaries					10,000.00					HR Unit	HoDs	23
		Carry out capacity building in client service	Waya	No. of beneficiaries						11,413.44				HR Unit	DPCU	24
<b>Human Resource Management</b>	Enhance capacity for policy formulation and coordination	Build capacity of DPCU members in planning and budgeting	Waya	No. of beneficiaries				15,000.00			20,000.00		HR Unit	DPCU	25	
		Organize Capacity Building workshops for staff in LGS protocols, workplace safety etc.	Adaklu-Waya	No. of capacity building programmes held				2,500.00	31,500.00				HR Unit	HoDs	26	
		<b>DEVELOPMENT DIMENSION 2: SOCIAL DEVELOPMENT</b>														
		<b>Sub-programmes</b>	<b>Objectives</b>	<b>Activities (Operations)</b>	<b>Location</b>	<b>Output Indicators</b>	<b>Quarterly Time schedule</b>				<b>Indicative Budget</b>					<b>Implementing Agencies</b>
					<b>1st</b>	<b>2nd</b>	<b>3rd</b>	<b>4th</b>	<b>DACF</b>	<b>DDF</b>	<b>MP DACF</b>	<b>IGF</b>	<b>Donor</b>	<b>Lead</b>	<b>Collab.</b>	
<b>OBJECTIVE: Enhance inclusive and equitable access to and participation in education at all levels</b>																
		Support needy but brilliant students/ pupils	District Wide	No. of student beneficiaries of financial support					67,550.21		95,763.09			GES	MP/ADA	27
		Support school monitoring and supervision activities	District Wide	No. of monitoring and supervision activities carried out					2,000.00			600.00		GES	ADA	28
		Renovation of Library at Adaklu Dawanu Salvation Army Basic School	Adaklu Dawanu	Library at Salvation Army Basic School Renovated					50,381.63					DWD	GES	29

EDUCATION, SPORTS AND CULTURE	Enhance inclusive and equitable access to, and participation in quality education at all levels	Support the organization of mock exams for BECE students	District Wide	BECE Mock exams held				10,000.00					GES	ADA/MP	30	
		Support my first day at school programme	District Wide	My first day at school programme supported				10,000.00						GES	ADA/MP	31
		Construct 1No. 3 Unit Classroom Block with ancillary facilities	Kodzobi	1.no 3 Unit Classroom Block constructed						30,000.00				DWD	MP/ADA	32
		Complete payment for 2No. 3 Unit Classroom Blocks with ancillary facilities	Abuadi and Goefe	Payment for 2.no 3 Unit Classroom Blocks completed						95,000.00				DWD	DCD/DFO	33
		Complete construction of 1No. 3 Unit Classroom Block with ancillary facilities	Avelebe DA JHS	Construction of 1.no 3 Unit Classroom Block completed					40,000.00					DWD	GES	34
		Complete construction of 1No. 3 Unit Classroom Block with ancillary facilities	Avedzi DA JHS	Construction of 1.no 3 Unit Classroom Block completed					40,000.00					DWD	GES	35
		Complete payment for 1No. 3 Unit Classroom Block with ancillary facilities	Hlihawe and Waya	Payment for 1.no 3 Unit Classroom Block completed					61,319.64					DWD	DCD/DFO	36
		Construct 1No. 3 Unit Classroom Block with ancillary facilities at Waya JHS	Waya	1.no 3 Unit Classroom Block constructed					40,000.00					DWD	GES	37
		Support Free SHS Programme (Complete Renovation of Dining Hall at ADASEC)	Waya	Renovation of Dining Hall at ADASEC Complete					30,000.00					DWD	GES	38
		Complete construction of 1No. 3 Unit Classroom Block	Ablornu	No. 3 Unit Classroom Block completed					80,000.00					DWD	GES	39
		Support DEOC activities( meetings etc.)	District Wide	DEOC monitoring activities supported					5,800.00					GES	ADA	40
		Support district sports and cultural festival	District Wide	District sports and cultural festivals supported					8,000.00					GES	ADA	41
		Support the STMIE programme	District Wide	STMIE programme supported					10,000.00					GES	ADA	42
Youth Development	Promote effective participation of the youth in socioeconomic	Support National Youth Employment Programme	District Wide	YEP Supported				3,000.00					YEP	ADA	43	
		Support youth entrepreneurship programmes	District Wide	Entrepreneurship programmes held for the youth				3,000.00			300.00		YEP	ADA	44	
Ensure affordable,	Ensure affordable,	Support Immunisation Programmes	District Wide	National Immunisation				8,000.00					GHS	ADA	45	
		Support quarterly performance review meetings	Sub Districts(4)	Four quarterly performance review activities carried out				3,000.00			500.00		GHS	ADA	46	
		Complete construction and payment for Health Centers and CHPS Compounds	Kodzobi, Tsrefo, and Ahunda	Construction and payment for Health Centers and CHPS Compounds Completed							205,000.00		DWD	NHIA/GHS/MP	47	
		Complete payment for health center and nurses quarters and Wumenu	Helekpe and Wumenu	CHPS Compound Completed				100000					DWD	GHS	48	
									410,000.00							

<b>Health</b>	equitable, easily accessible and Universal Health Coverage (UHC)	Construct Maternity Block with ancillary facilities	Waya	Maternity block with ancillary facilities constructed				60,000.00				DWD	GHS	49	
		Construct CHPS Compound with Nurses quarters	Anfoe	CHPS Compound constructed				478,093.01					DWD	DHS	50
		Construct CHPS Compound at Amuzudeve and Have	Amuzudeve and Have	CHPS Compound constructed						540,000.00			DWD	MP/DHS	51
		Carry out campaigns to increase NHIS coverage in the District	District Wide	NHIS coverage increased				5,000.00					GHS/NHIS	ADA	52
		Support client care education for staff to improve service delivery	Tsrefe	Client care education for staff to improve service delivery				2,000.00			500.00		GHS/NHIS	ADA	53
		Support District Malaria Prevention Programme	District Wide	Support the District malaria prevention programmes				2,500.00			200.00		GHS	ADA	54
<b>Social Welfare and Community Development</b>	Ensure that PWDs enjoy all the benefits of Ghanaian  Ensure effective child protection and family welfare system  Ensure the reduction of new HIV and AIDS/STIs infections, especially among Strengthen social protection, especially for children, women, persons  Promote economic empowerment of women.	Provide economic, social, health educational, equipment etc support to PWDs.	District Wide	No. of PWDs supported				95,000.00				Dept of Social welfare and Com. Dev.	CSOs/ NGOs/PWDs	55	
		Carry out child welfare and child protection programmes and supervise day care centers	District Wide	No. of child welfare and protection programmes held				3,000.00			15,000.00	Dept of Social welfare and Com. Dev.	UNICEF	56	
		Collaborate with Environmental Health Unit to implement the CLTS (WASH) programme	District Wide	Family Welfare activities carried out				5,000.00					Dept of Social welfare and Com. Dev.	NGOs/ CSOs	57
		Carry out District HIV/AIDS programmes	District Wide	District HIV/AIDS carried out				16,887.55					Dept of Social welfare and Com. Dev.	GHS	58
		Supervise and Monitor implementation of LEAP Programme in the District	District Wide	LEAP programme supported				30,000.00					Dept of Social welfare and Com. Dev.	ADA	59
		Educate women and the vulnerable on their rights and how to have access to the law courts	District Wide	No. of women educated on their rights				2,000.00			5,000.00		Dept of Social welfare and Com. Dev.	NCCE	60
		Sensitize women in 8 communities on the importance of group formation and record keeping	District Wide	No. of women educated on their rights				2,000.00			5,000.00		Dept of Social welfare and Com. Dev.	BAC/ NGOs/ CSOs/ Dept. of Agric.	61
		Collaborate with Women in Agriculture to sensitize 10 communities on food preservation and storage	District Wide	No. of forums organized			2,000.00			5,000.00		Dept of Social welfare and Com. Dev.	WIAD	62	
		Organize monthly community environmental sanitation clean-up exercise/Routine House to House inspection and education	District Wide	No. of monthly community environmental sanitation clean-up				10,000.00					EHSU	Traditional Authorities/ Assembly Members	63

Environmental Sanitation	Improve access to improved and reliable environmental sanitation services	Procure sanitation items and equipment for the Management of waste	Adaklu-Waya	Sanitation items and equipment procured					6,000.00					EHSU	ADA	64	
		Monitor WASH facilities	District Wide	No. of monitoring activities carried out					3,000.00			2,000.00			EHSU	DWD	65
		Carry out capacity building programmes for stakeholders in WASH	District Wide	No. of capacity building programmes held					5,000.00						EHSU	HR	66
		Acquire land fill site	Koklonyikofe and Tonu area council	Lnd fill sites acquired					29,600.00						EHSU	PPD/ Lands Commission	67
		Update and review the DESSAP	Waya	DESSAP updated					10,000.00						EHSU	DPCU	68
		Procure 5 no. motorbikes to support sanitation management	Waya	5.no motorbikes procured					25,000.00			7,000.00			EHSU	Procurement Officer	69
		Manage landfill sites	Koklonyikofe and Waya	Landfill sites managed					160,000.00						EHSU	Zoomlion	70
		Construct 2 no. animal ponds	Tonu and Tordzenu area councils	No. of animal ponds constructed					30,000.00						EHSU	DWD	71
		Pay for sanitation Improvement Package(SIP)	Waya	Payment made for SIP					82,500.00						EHSU	Zoomlion	72
		Procure 10. no public refuse containers	District Wide	No. of refuse containers procured					100,000.00						EHSU	Procurement Officer	73
		Carry out Medical Screening of food/drinks vendors	District Wide	No. of public education on food and personal hygiene organized								2,000.00			EHSU	Dep't of Comm. Dev't	74
		Dislodge filled up institutional latrines		No. of institional latrines dislodged					15,000.00						EHSU	HoDs	75
		Undertake Fumigation and Sanitation Management activities	District Wide	Fumigation and Sanitation Management activities carried out					80,500.00						EHSU	Dep't of Comm. Dev't	76
Implement and Monitor Community Led Total Sanitation (CLTS) by promoting construction of household latrines	District Wide	Community Led Total Sanitation Implemented and monitored (CLTS)					20,902.14			5,000.00	50,000.00		EHSU	UNICEF/ Globacom	77		

**DEVELOPMENT DIMENSION 3: ENVIRONMENT, INFRASTRUCTURE AND HUMAN SETTLEMENTS**

**Programme 3: Infrastructure Development and Management**

Sub-programmes	Objectives	Activities (Operations)	Location	Output Indicators	Quarterly Time schedule				Indicative Budget					Implementing Agencies			
					1st	2nd	3rd	4th	DACF	DDF	MP DACF	IGF	Donor	Lead	Collab.		
	Promote a sustainable	Carry out development control activities	District Wide	Development control activities carried out					500.00						PPD	DPCU	78
		Prepare settlement schemes for selected communities	District Wide	No. od settlement schemes prepared					13,000.00						PPD	Traditional Authorities/ Land Owners	79

<b>Spatial Planning</b>	sustainable, spatially integrated, balanced and orderly development of human settlements	Procure satellite images for development control	Adaklu-Waya	Satellite images procured for development control				10,000.00					PPD	DPCU	80	
		Scale-up the Street naming and property addressing system	District Wide	Street naming and property addressing system completed				30,000.00						PPD	DPCU	81
		Intensify 4No. Public education on landuse planning and development control	District Wide	Development control enhanced and revenue increased						5,000.00				PPD	DPCU	82
		Properly acquire and document lands for public use	District Wide	Compensation for lands acquired for						25,000.00				ADA	PPD	83
<b>Public Works</b>	Improve efficiency and effectiveness of road transport infrastructure and services	Carry out Spot Improvement/reshaping and regravelling of selected roads	Aziedukope-Hlihave	Selected roads Reshaped/Regraveled				15,000.00	80,000.00				DWD	DFR	84	
		Ensure availability of, clean, affordable and accessible energy	Maintain Street Lights	District Wide	Rural Electrification Project Supported				20,000.00					DWD	ECG	85
	Promote proper maintenance culture	Implement operation and maintenance plan	District Wide	Operation and maintenance plan implemented				200,000.00			20,000.00		DWD	DPCU	86	
	Provide adequate, safe, secure, quality and affordable housing	Carry out project management activities. (Acquire designs and working drawings for projects)	District Wide	No. of designs and working drawings for projects acquired				10,000.00						DWD	DPCU	87
		Complete burglar proof system for new Assembly Structure	Adaklu Waya	Complete burglar proof system for new Assembly Structure				31,250.96						DWD	HoDs	88
		Construct mesh fence at Animal Market	Adaklu- Waya	Mesh fence constructed at animal market							60,000.00			DWD	DPCU/ Area Council	89
		Continue construction of slaughter house with ancillary facilities at animal market	Waya	No. of Market sheds constructed					70,000.00					DWD	DPCU/ Area Council	90
		Construct 1.no DCE residence and 2. no 2 bedroom staff bungalows	Waya	No. of bungalows constructed				275,800.00						DWD/AESL	DPCU	91
		Complete the extension of District Assembly (Old block)	Waya	Extension works completed				70,000.00						DCD	DFO	92
	Improve access to safe and reliable water	Drill and mechanize 11 no. boreholes	Selected Communities	11No Borehole Mechanised				80,000.00	180,000.00					DWD	CWSA	93
Enhance security service delivery	Construct Police Post and Police Headquarters	Adaklu -Ahunda and Waya	Police Post and headquarters at Adaklu Ahunda and Waya				201,275.22						DWD	Ghana Police Service	94	
<b>DEVELOPMENT DIMENSION 2: ECONOMIC DEVELOPMENT</b>																
<b>Programme 4: Economic Development</b>																

Sub-programmes		Activities (Operations)	Location	Output Indicators	Quarterly Time schedule				Indicative Budget					Implementing Agencies			
					1st	2nd	3rd	4th	DACF	DDF	MP DACF	IGF	Donor	Lead	Collab.		
Agricultural services and Management	Promote a demand-driven approach to agricultural development	Organize 2019 farmers day celebration	District Wide	Farmers Day Celebrated					30,000.00						Dept. of Agriculture	TAs/ HoDs/ Assembly Members	95
		Support activities under the Planting for food and jobs programme	District Wide	PFJ Programme supported					15,000.00			1,000.00			Dept. of Agriculture	Farmers	96
		Support activities under the Planting for Export and Rural Development	District Wide	PERD Programme supported					8,000.00						Dept. of Agriculture	Farmers/ DCAT	97
		Promote PFJP campaign through radio programmes to create awareness	District Wide	No. of radio programmes held					3,000.00						Dept. of Agriculture	ADA	98
		MP's support to farmers	District Wide	No. of farmers supported by MP							20,000.00				MP	Dept. of Agriculture	99
		Train and supervise activities of AEAs on listing of farmers, crop cutting and yield studies on rice	District Wide	No. of motorbikes procured					7,000.00						Dept. of Agriculture	Procurement Committee	100
	Improve production efficiency and yield	Establish 1 acre of cashew nursery to provide 2000 seedlings to farmers	District Wide	1 acre cashew nursery farm established					20,000.00						Dept. of Agriculture	Farmers	101
		Train and supervise seed growers	District Wide	No. of seed growers trained					1,000.00						Dept. of Agriculture	ADA	102
		Carry out field and home visits by technical staff	District Wide	No. of field and home visits carried out					7,500.00			500.00			Dept. of Agriculture	AEAs	103
		Conduct 30 field demonstrations on crops/field days/study tours to enhance adoption of improved technologies	District Wide	30 field demonstrations on crops/field days/study tours to enhance adoption of improved technologies					9,000.00						Dept. of Agriculture	ADA	104
		Implement Modernization of Agriculture in Ghana(MAG) activities	District Wide	MAG activities carried out					70,864.64						Dept. of Agriculture	ADA	105
		Conduct disease surveillance and monitoring of pests and disease	District Wide	Disease surveillance and monitoring of pests and disease								6,000.00			Dept. of Agriculture	Donor	106
		Distribute bags of improved maize and rice seed s to farmers	District Wide	No. of farmer beneficiaries								5,000.00			Dept. of Agriculture	Donor	107
		Carry out business management training artisans and business identification survey	District Wide	No. of beneficiaries					12,500.00						BAC Rep	HR/ Dept of Agric./ SW/CD	108
		Participate in the 2019 Volta Trade Fair programme	Ho	Participated in the Volta Trade Fair				3,000.00						BAC Rep	VRCC	109	

<b>Trade and Industry</b>	Support Entrepreneurship and SME Development	Train artisans in occupational safety and environmental management	District Wide	No. of persons trained					2,500.00				BAC Rep	Dept of Agric./ SW/CD	110	
		Train 50 farmers in cassava processing	District Wide	No. of farmers trained					5,000.00					BAC Rep	Dept of Agric./ SW/CD/	111
		Carry out training in leadership and group formation for local business associations	District Wide	No. persons trained					2,500.00			500.00		BAC Rep	Artisans	112

**Programme 5: Environmental Management**

Sub-programmes	Objectives	Activities (Operations)	Location	Output Indicators	Quarterly Time schedule				Indicative Budget					Implementing Agencies			
					1st	2nd	3rd	4th	DACF	DDF	MP DACF	IGF	Donor	Lead	Collab.		
<b>Disaster Prevention and Management</b>	Promote proactive planning for disaster prevention and mitigation	Carry out public education on disaster prevention and Management	District Wide	No. of Public education organized on disaster prevention and Management					5,000.00			1,500.00		NADMO	NCCE/ Fire Service/ FIRE SERVICE	113	
		Provide relief items to disaster victims	District Wide	No. of Disaster victims supported					35,000.00			2,000.00		NADMO	ADA	114	
		Celebrate of World Disaster Reduction Day	District Wide	World Disaster Reduction Day celebrated					5,000.00					NADMO	NCCE/ Fire Service/ FIRE SERVICE		
		Carry out Sensitization programmes on environmental degradation( overgrazing, deforestation, sand winning etc.)	District Wide	Sensitization programmes on environmental degradation Carried out					5,000.00					NADMO	NCCE		
		Carry out Sensitization programmes on natural and water resources protection and flood prevention	District wide	Sensitization programmes on water resources protection and flood prevention Carried out					5,500.00					NADMO	NCCE		
		Promote the adoption and usage of renewable energy sources such as solar and biogas	District wide	Adoption and usage of renewable energy sources such as solar and biogas Promoted					10,500.00						NADMO	NCCE	115
		Initiate Programmes on Afforestation/Tree Planting in schools and communities in the District	District Wide	Programmes on Afforestation/Tree Planting in schools and communities in the District initiated					10,000.00						NADMO	Forestry Commission	116



#REF!



51,800.00



#REF! #REF! #REF!

#REF!

#REF!

#REF!

60,500.00